



Civil Service Pensions

Contribution change request form for the partnership pension account & Civil Service Additional Voluntary Contribution Scheme (CSAVCS)

Please complete this form in black ink and in BLOCK CAPITALS and return it to your employer's payroll department.

Your personal details

Your name

Your address

Postcode

Your date of birth

Your telephone number

Your National Insurance (NI) number

Your pay number

Your contributions

I wish to revise my contribution rate

I wish to cease my contributions

Please confirm the amount you wish to contribute.

If you wish to cease your contribution, enter zero here.

% of pensionable pay per month OR £ per month

Your declaration

Please revise or cease my contribution rate (as detailed above) from my salary from the next available pay period.

Your signature

Date

The scheme is committed to managing your data in line with the Data Protection Legislation. For more information about how your data is managed, please visit:

www.civilservicepensionscheme.org.uk/privacy-policy