



Civil Service Pensions

This is an ONLINE ONLY form.

Rejoiners Form

Employer's details

Civil Service Pension Scheme
reference number

From (Employer name)

Employer address

Postcode

Pensioner's details

Surname (block letters)

Forename(s) (in full)

Date of birth (DD/MM/YYYY)

National Insurance (NI) number

Complete 1 of sections A, B, C or D as appropriate

Section A - Re-employment

Date of re-employment			
Salary or wages (full-time rate)*	£	annual	weekly
If part-time then pro rata if applicable*	£	annual	weekly
Permanent pensionable allowances (full-time rate)*	£	annual	weekly
If part-time then pro rata if applicable*	£	annual	weekly
Number of weekly hours			
If weekly paid, pay based on	5 day week	6 day week	
If fee-paid give details of terms of employment and fees below			

*All references to salary/wages include where appropriate, London weighting, London Allowances and local pay additions, but exclude all other pensionable allowances and other additional payments.

Section B - Change in re-employment details

Date of change			
Detail of change (Please tick one box only)			
Change in hours from	hours per week to	hours per week	
If the member was employed on a full-time basis either prior to or following the change, please enter "FT" in the hours box.			
Starting (or stopping) to receive a permanent pensionable allowance			
Change in pay resulting from being on, or returning from, sick leave			
Salary/wage before change*	£	annual	weekly
Permanent pensionable allowances before change*	£	annual	weekly
Salary/wage after change* (full time rate)	£	annual	weekly
Salary/wage after change* (part-time rate)	£	annual	weekly
Permanent pensionable allowances after change* (full time rate)	£	annual	weekly
Permanent pensionable allowances after change* (part-time rate)	£	annual	weekly

*All references to salary/wages include where appropriate, London weighting, London Allowances and local pay additions, but exclude all other pensionable allowances and other additional payments.

Section C - Change of grade (not annual pay increase)

Temporary promotion due to change in job weighting?

yes

no

Temporary promotion – salary rise only

Details of salary change

Section D - Termination of employment

Last day of service

Date of death if deceased

Pensioner's address

Postcode

In the case of death, name and address of person nominated to receive death benefit and/or next of kin

Name (print)

Signature

Date

Telephone number